



County of Stafford

Department of Public Works

Systems Furniture - Minimum Requirements for Plan Review and Application for Permit.

Construction documents shall be dimensioned and drawn upon suitable materials (no pencil or other readily changeable medium) and should be of sufficient clarity to indicate the location, nature, and extent of work proposed and show in detail that it will conform to the provisions of the 2012 Virginia Statewide Building Code (USBC) and relevant laws as addressed within this document. Any electrical work will require a separate electrical permit.

General requirements

- Existing Fire Protection where applicable
- Life Safety Plan
- Egress and Accessibility
- Occupancy Loads in accordance with USE Groups and square footage
- Allowable Occupancy in accordance with stairways and exits

Plan Submittal Requirements

- One electronic set of floor plans with layout of all walls, doors, egresses, path of travel and furniture drawn to no less than 1/8 inch scale; for each level. All plans and supporting documents must be on a R/W disc in PDF format.
- One set of manufacturer's specifications including construction materials, wiring, power poles, and other specific equipment necessary to complete installation of furniture.
- Bearing original (wet) seal, signature and date of a registered design professional (RDP), if required. See Commercial Minimum Standards for Design Professionals (sealed drawings).