

**ACTION ITEM
BOARD OF SUPERVISORS**

DATE: December 15, 2009

TO: Board of Supervisors

FROM: Maria J. Perrotte
Chief Financial Officer *mp*

ISSUE: Reappropriate Funds from FY2009 to FY2010 for Operating Encumbrances and Incomplete Commitments for General Government and School Board

STAFF RECOMMENDATION: Approval

BUDGET IMPACT:	General Fund	\$	937,766
	Transportation Fund	\$	120,313
	Tourism Fund	\$	37,916
	Asset Forfeiture Fund	\$	4,530
	Utilities Fund	\$	384,927
	School Board	\$	4,542,951

ATTACHMENTS: (4)

- | | |
|------------------------------|------------------------------------|
| [1] Background Report | [4] <u>Reso/Ord/Proc</u> # R09-424 |
| [2] Summary Rollover Listing | [] <u>Reso/Ord/Proc</u> # |
| [3] Memo from School-Board | [] <u>Reso/Ord/Proc</u> # |

REVIEW: [X] County Administrator's Office *[Signature]*

[X] Legal *[Signature]*

- | | | |
|----------------------------|---------------------------|--------------------------------|
| [X] Consent Agenda | [] Other Business | [] Public Hearing |
| [] Discussion Item | [] Presentation | [] Unfinished Business |
| [] New Business | | |

PRESENTATION BY: N/A

ELECTION DISTRICT: N/A

BACKGROUND REPORT

Purchase orders outstanding at the end of FY2009 reflect the dollar amount of orders placed with a vendor or contracts executed on or before June 30, 2000, for which the goods or services have not been received. Commitments represent the remaining unencumbered balances for projects which were not completed during that year.

In accordance with Section 15.2-2506 of the Code of Virginia (1950), as amended, appropriations are approved by the Board on an annual basis. Since funds are not automatically carried forward to the new fiscal year, it is necessary to reappropriate funds from FY2009, for which actual expenditures are not recorded until FY2010. Funds for grants and capital projects were approved for carry-forward in the appropriation Resolution R09-151.

Staff has identified the following expenditures that require reappropriation:

General Fund	\$ 937,766
Transportation Fund	\$ 120,313
Tourism Fund	\$ 37,916
Asset Forfeiture Fund	\$ 4,530
Utilities Fund	\$ 384,927
School Board:	
Operating Fund	\$ 4,329,686
School Nutrition Fund	\$ 127,139
Fleet Services Fund	\$ 86,126

Proposed Resolution R09-424 reappropriates funds from FY2009 to FY2010. Staff recommends approval.

FY09 Operating Encumbrance Rollover

R09-424
Attachment 2

<i>General Fund</i>	
BOS	5,487
Clerk of Circuit Ct	5,000
County Attorney	6,245
Economic Devel	1,947
Redevelopment	1,999
Finance	16,225
Fire & Rescue	240,273
Info Technology	72
Non-Departmental	2,000
P&R-Comm Facil	
Parks & Rec	39,682
Commun Facilities	24,536
Planning	18,299
Public Works	
Code Administration	107,024
Construction Engineering	16,711
Sheriff	33,208
Social Services	636
Treasurer	16,000
<i>General Fund</i>	<u>535,344</u>
<i>Transportation Fund</i>	<u>120,313</u>
<i>Tourism Fund</i>	<u>37,916</u>
<i>Utilities Fund</i>	<u>384,927</u>
Grand Total Encumbrances	<u>1,078,500</u>

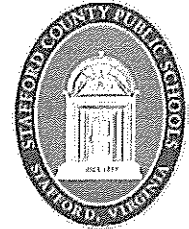
FY 09 Operating Commitment Rollovers

<i>General Fund</i>	
BOS	17,000
County Administration	3,944
County Attorney	134
Economic Development	4,500
Finance	48,579
Fire and Rescue	75,000
Magistrate	2,401
Non-departmental	209,810
Sheriff	29,054
Social Services	12,000
<i>Total General Fund Commitments</i>	<u>402,422</u>
<i>Asset Forfeiture Fund</i>	<u>4,530</u>
Grand Total Commitments	<u>406,952</u>

STAFFORD COUNTY PUBLIC SCHOOLS

31 Stafford Avenue
Stafford, Virginia 22554-7246
Phone: 540-658-6000
Fax: 540-658-5963
<http://www.staffordschools.net>

DAVID E. SAWYER, Ed.D.
Superintendent



SCHOOL BOARD MEMBERS

PATRICIA HEALY
Chairman

NANETTE KIDBY
Vice-Chairman

ROBERT S. BELMAN
JOHN LEDOUX, ED.D.
PATRICIA MANCINI
DOREEN PHILLIPS
DANA REINBOLDT

October 14, 2009

Anthony Romanello
County Administrator
P. O. Box 339
Stafford, Virginia 22554

Dear Anthony,

At their meeting on October 13, 2009 the School Board approved requesting the Board of Supervisors to appropriate the FY 2009 Reappropriated Purchase Orders to FY 2010, as follows:

School Operating Fund

Instruction	\$ 1,155,790
Administration	143,289
Transportation	823,922
Operation & Maintenance	1,177,954
Facilities	121,592
Technology	907,139
School Operating Fund Total	\$ 4,329,686

School Nutrition Fund	\$ 127,139
Fleet Services Fund	\$ 86,126
Grants Fund	\$ 558,638
Construction Fund	\$ 1,822,582

TOTAL All Funds \$ 6,924,171

Please have this appropriation request placed on the Board of Supervisor's October 20, 2009 meeting agenda.

Sincerely,

David Sawyer,
Superintendent
Stafford County Public Schools

cc: Wayne Carruthers
Patty Sullivan
Nancy Collins
Maria Perrotte

PROPOSED

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 15th day of December, 2009:

MEMBERS:

George H. Schwartz, Chairman
Harry E. Crisp II, Vice Chairman
M. S. "Joe" Brito
Mark Dudenhefer
Paul V. Milde III
Cord A. Sterling
Robert "Bob" Woodson

VOTE:

On motion of , seconded by , which carried by a vote of , the following was adopted:

A RESOLUTION TO REAPPROPRIATE FUNDS FROM FY 2009
TO FY 2010 FOR OPERATING PURCHASE ORDERS AND
INCOMPLETE COMMITMENTS

WHEREAS, Section 15.2-2506 of the Code of Virginia (1950), as amended, stipulates that appropriations be approved for a maximum period of one (1) fiscal year and that appropriations lapse at fiscal year end; and

WHEREAS, the County has executed orders or contracts for the purchase of goods and services that were not received by June 30, 2009, and for which funding was provided in prior years; and

WHEREAS, various projects approved and funded in prior years were not complete by June 30, 2009;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009 that the amounts for outstanding encumbrances and incomplete projects as of June 30, 2009, be and they hereby are appropriated to Fiscal Year 2010 as follows:

GENERAL FUND

Operating Encumbrances	\$ 535,344
Incomplete Commitments	<u>402,422</u>
	\$ <u>937,766</u>

TRANSPORTATION FUND

Operating Encumbrances	\$ <u>120,313</u>
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TOURISM FUND

Operating Encumbrances	\$ <u>37,916</u>
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ASSET FORFEITURE FUND

Incomplete Commitments	\$ <u>4,530</u>
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UTILITIES FUND

Operating Encumbrances	\$ <u>384,927</u>
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SCHOOL BOARD:

Operating Fund	\$ 4,329,686
School Nutrition Fund	127,139
Fleet Services Fund	<u>86,126</u>
Total School Board	\$ <u>4,542,951</u>

AJR:MJP:skc